

## CVANA Service Meeting Minutes 9/3/2011

Hosted by VAP, Chippewa Falls, WI

Preceded by a Learning Session of H&I Presentations

Meeting called to order by: Jerry @ 10:07am

**Attendance:** Bob R, Kristine L, Abby S, Jerry K, Jeff SH, Nichole M, Mike D, Tom, Eric

12 Traditions: Jerry K

Service Prayer: All

### **Roll Call:**

#### **GSR's:**

EC Friday night: Mike T. absent, EC Wednesday night: Dean L. absent, Rice Lake: Jeff S.H. here, Chippewa Tues & Sun, EC Tues. & Thurs.: Tone P. absent, Cadott: Jo P absent, BRF Monday Night: John M. absent, EC Monday Night: Chris J. absent, EC Saturday afternoon: Jessica H. absent, EC Tues night: Gene A. absent.

#### **Officers:**

Chairperson - here, Vice Chairperson - absent, RCM - here, RCMA – vacant, Treasurer - here, Treasurer Alternate – absent, Secretary - here, Co-Secretary Alternate– vacant.

#### **Subcommittees:**

Activities – vacant, Activities Alternate – here, Literature Chair - absent, Literature Alternate - here, Public Relations – absent, Public Relations Alternate – vacant, H&I Chairperson – absent, H&I Chair alternate – vacant, Policies Chairperson - here, Policies Alternate – here, Web Servant - absent, Web Servant Alternate – vacant, Outreach Chairperson - absent, Outreach Alternate – vacant.

Motion made to accept August 2011 minutes by: Jeff SH Seconded by: Bob R

### **Chair Report:**

Nothing to report this month.

Question/Comment:

Accepted

### **Co-Chair Report:**

Hi Everyone,

All I have today is to bring up that next area falls on WISNAC the Wisconsin State NA convention. Because many people from this area are going I would like to suggest that someone makes a motion to change area next month to Oct. 8 instead.

Thanks!

Keri S.

Question/Comment:

Accepted

**RCM Report:** ~~~~ spoken aloud at Area ~~~~

No written report received as of 9-23-2011

Question/Comment: discussion ensued about the Round Table. Apparently there was some miscommunication about how the Round Table discussion will be conducted.

Accepted

**Treasure Report:**

Treasure Report 9/3/2011

11th Concept states NA funds are to be used to further our primary purpose, and must be managed responsibly.

Old Balance		594.75
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7th Tradition	7	
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GSR contributions

EC-Together We Grow- Mon-Chris	25	
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EC-All Day Long- Tue & Thur- Carrie	10	
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EC-It Works-Tue-Gene	10	
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EC-United Survive-Wed-Dean	50	
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Rice Lake-Defective Characters-Thur,Fri,Sat-Jeff	20	
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EC-Miracles R Us-Fri-Mike	15	
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Total GSR contributions	130	
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Picnic-4th of July

7th Tradition	21	
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Suggested Donation	130.19	
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ck 4314 for auction	27	
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cash returned to Treasury	171.36	
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Total picnic monies	349.55	
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sub-total	486.55	
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net deposit		486.55
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balance		1081.3
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Expenses

ck 1165 WRSO	247.15	
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PR		
154.56		
H&I		
92.59		

ck1165 WSRC	4	
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total expenses	251.15	
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Equals new balance		830.15
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side note Web servants budget is due and activities sub-committee chair corrected budgeted amount is 150.00 as allotted

Region

I forgot to hand out receipts to the chair for 171.36 and vice-chair for 178.36  
 Thank you and in grateful service from a trusted servant Sincerely Robert

Question/Comment:

*Side Note: from above (side note Web sevants budget is due and activities sub-committee chair corrected budgeted amount is 150.00 as allotted from Wisconsin Region)*

Accepted

**Secretary Report:**

As suggested last month, I have printed Literature Order Forms with the new pricing for each meeting, and the sub-committees that order literature. Please take the copy that was printed for your group or any group that you attend on a regular basis.

Event fliers from around the state through the end of the year are printed and on the side table. If anyone has ideas of other Area's that we may want fliers from, please let me know. If I can access the fliers by internet, then I will print them too. Meeting lists are also on the side table. Grateful to be of service, Nichole.

Question/Comment:

*Side Note:*

Accepted

**Activities Alternate Report:** ~~~~ read aloud at Area ~~~~

I will be staying there along with Abby and will try to keep the coolers filled with water and soda and designate a coffee person.

I will also try to find a place for us to set up a coffee pot and tables for the pot-luck on Friday night.

I will also be making the Spaghetti Sauce and bringing the buns to make the garlic bread on. We just need a couple of electric grills to put them on. I know a couple of people have said that they have them and could bring them.

The only things we need to purchase are listed in the report I have that includes the itinerary which also includes a break down of costs as close as I can get them for now, not including sale prices for items we may need.

Itinerary:

Friday September 16<sup>th</sup>: Anyone who arrives on Friday will be greeted I hope by Abby and/or I and we will enjoy some coffee or water and swim or have the games with to play in the swimming area.

Saturday September 17<sup>th</sup>: 9am-10am Region begins with a NA meeting

10am-12pm Activities will have a sub-committee meeting

10am-12pm Region will go on with their ordinary business

12pm-1pm Activities having lunch provided by Activities Region Chair

12pm-1pm Region breaks for lunch

1pm-5pm Region continues in Room I; Round table discussion between 1pm-5pm  
 1:30pm-2:30pm Will be 2 speakers on NA Unity (Gene A and Elaine E)  
 2:30pm-3:30pm Will be 2 speakers on The Clarity of the Message (Chris and Doc)  
 5pm Spaghetti Dinner – Pot Luck (we are going to be making garlic bread with the leftover buns)  
 6pm-7pm NA Meeting (we put on)  
 7:30pm Speaker – Nancy  
 Dance and Karaoke follows  
 50-50 during the dinner-evening  
 \$5.00 suggested donation no addict turned away ever

Sunday

Donuts and Coffee and Water provided

9am - finish of Region business

Things we need: Groceries: Based on 100 people

Hamburger (4 people to lb)	\$60.00
Sauce (can get some big jars \$3)	12.00
Noodles 9big boxes Dollar store)	4.00
Plates and forks (Dollar store)	8.00
Name Tags	10.00
Donuts for Sunday (gas station)	20.00
Water (where ever)	40.00
Coffee (where ever)	5.00
Soda (check fliers)	<u>50.00</u>
	209.00
DJ and Karaoke	<u>250.00</u>
	459.00
Region's Contribution	<u>-150.00</u>
Total Budget for Region	\$309.00

Other things we need to bring:

Extension cords, signs - make room I & (they should have easels there), coffee maker, filters, sugar, creamer, and stir sticks, games, 50/50 tickets, name tags, pens, pencils, markers, highlighters

Question/Comment:

Accepted

**Literature Report:** ~~~~ no report submitted ~~~~

Question/Comment:

**PR Report:**

Public Relations have received all materials ordered for the Sept. 24<sup>th</sup> Bridges across Recovery event. We are set and looking forward to our first time out there sharing the message of recovery the NA way. We will be looking for people with at least a year clean time to volunteer to help with the NA booth on the 24<sup>th</sup>. We do have a table we can use but would prefer a 6 ft. if anyone has one we can use.

The development of public relations policies continues and there will be another subcommittee meeting will be set up in Oct. when there is the time and less of a demand as Sept. has been with the booth set-up, functions, ect... Anyone interested in helping with the booth on the 24<sup>th</sup> or ideas and suggestions please contact me via email or phone. An honor to serve and be a part of. Namaste ..... Dean L.

Question/Comment:

Accepted

**H&I Report:**

Hi Everyone,

H&I is going well.

LE Phillips - The format that went by the contact at LE Phillips was not accepted. Mike D talked to her and she thought that the people go to enough meetings with readings etc. So we discussed just having the speaker at the beginning of sharing to let everyone know that he/she is there from Narcotics Anonymous. Mike is also working on getting more formats.

Arbor - we discussed leaving a format in a folder at Arbor so people don't have to keep bringing it in. We also need more meeting lists for arbor...about 20.

Metro - Still working with the contact here. She is trying to get a meeting space set up and left message that she would like to meet with me to discuss. I left 2 messages and am waiting to hear back from her.

Jackson correctional Facility - I need the applications back to send in so if I gave you one please get it back to me. If you need help please contact me and we will set up a time to do so.

Liturature -

Transitions:

10 meeting lists

10 For the Newcommer IP

10 Welcome to NA

10 White Booklet

10 Am I an Addict

Total 13.30

Metro:

2 Basic Texts =22

2 It works soft Cover= 15.20

2 Step Guides = 15.40

Total = 52.6

ARC (Aids Resource center):

10 meeting lists

10 For the Newcommer IP = 2.20

10 Welcome to NA IP = 2.20

10 White Booklets = 6.70

10 Am I an Addict = 2.20

Total 13.30

Triniteam:

10 meeting lists

10 For the Newcommer IP

10 Welcome to NA IP

10 White Booklets

10 Am I an Addict

Total 13.30

Grand Total Amount on Lit is: 92.50 Plus Shipping is 103.60

H&I Positions:

Mike T. is now literature coordinator - Thanks Mike!

H&I Vice Chair is currently open due to the H&I subcommittee attendance policy

Positions Currently open are Arbor panel coordinator, Metro Panel Coordinator, Jackson Correctional Facility Panel Coordinator, Secretary. If you are interested in any of these positions please come to the next H&I meeting. If you

you are interested in the H&I Vice Chair position please volunteer at Area Service.

We are always in need of speaker and people to chair H&I meetings. Please contact me if you are interested at [414-940-4412](tel:414-940-4412).

Thank you everyone for your service!

Keri S.

Question/Comment:

*Side Note:*

Accepted

### **Policy and Procedure Report:**

With an addict sharing his concerns at the last Area service about some policies, I have reviewed the policies and concepts and have decided that a sub-committee meeting needs to be held sometime in the future preferably after the regional weekend is done.

Thank you and in grateful service from a trusted servant

Bob

Question/Comment: Nichole M mentioned that the remaining weekends in September are jam-packed. Jeff asked about the prior concerns, but there were no specifics mentioned by the concerned addict last Area.

*Side Note:*

Accepted

**Web Report:**

Greetings Family,

There were 11 separate visits on the website this month.

We received one email this month which I forwarded on to the trusted servants email list for review.

I answered it base on the one reply I received back.

I am still wrapped up in the estate sale fallout and am sorry I cannot be here today.

Peace,

Greg C

Question/Comment: Bob R – mentioned that the check register reflects CVA paying for its website last year at this time. Is that cost to be considered now? Mike D – asked if CVA owns the domain [www.chippewavalley.org](http://www.chippewavalley.org) . Bob – read July 2010 Web Servant report to all in attendance, to attempt to answer Mike’s question.

Accepted

**Outreach Report:** ~~~~ no report submitted ~~~~

Question/Comment:

**Ad-hoc Committee: Learning Day Series**

Hi Everyone:

The learning day is Oct 22 at Church of Christ. Nicole make flyers and they are on the table. GSR's Please take these back to your groups.

We are going to discuss Service Structure, Group Business meeting Pamphlet, Group Trusted Servant Roles and Responsibilities Pamphlet. We are then haveing a pot luck lunch and then the last 2 hours we will have 2 speakers on Traditions 1,2,3 and 4.

Next Ad hoc we will choose discussion guides and speakers.

Thank you for being of service,

Keri S.

Question/Comment:

Accepted

**Ad-hoc Committee: Region Conference Sept.** We are set..... Rooms are set, table set-up has been communicated to the place of conference, Karaoke setup is ok and we have the place for it. Two speakers will be speaking on NA Unity for the beginning of Round table and then a roundtable discussion 1 hr. Two speakers will be speaking on clarity of the message for the second half of roundtable and roundtable discussion

following. 1 hr. Roundtable has been extended for this event. Menu is set and we have volunteers to cook certain things. Salads, desserts, ect... will be needed. A plan for money disbursement and shopping for needed materials needs to be made and I have asked Kristine to discuss that. Any questions or concerns please feel free to contact me. In grateful service, Namaste, Dean L.

Question/Comment: Jerry volunteered to accept the funds for Sept function.

Accepted

### **Ad-hoc Committee: GSR Orientation Packet**

I have begun typing a draft version of the CVA GSR Orientation Packet. I would like to have a meeting about the draft version this Tuesday, September 6, 2011, at Church of Christ, following the 6:30pm It Works NA meeting. I will have printed copies available that night. Anyone with interest and input is welcome. Thank you!  
Nichole

Question/Comment:

Accepted

### Break for Serenity

### **GSR REPORTS**

#### **Defective Characters Rice Lake Thursday, Friday, Saturday Submitted by Jeff S.H.**

Donation \$ 20 Avg Grp Size: 7 Newcomers: Yes They return: Yes  
Having issues and conflict with unity.

#### **United Survive Eau Claire Wednesday Submitted by Dean L.**

Donation \$ Avg Grp Size: Newcomers: They return:  
United survive Wednesdays Na meeting @ 7:30 is doing well. There is no donation today the group could not come to a group conscience on the amount because of no business meeting. I believe that the group would like me to extend our apology that we were unable to donate this month, and assure the area that we will be back on track for next area. We average 15 members and do have new comers and they do return. We did have a celebration of recovery event on the fifth Wednesday in August and expect to continue and have the event grow. Medallions were passed out and it was an enjoyable time.

#### **Black River Falls Monday & Friday NA Group Submitted by John M.**

Donation \$ 20 Avg Grp Size: 6 Newcomers: Yes They return: Sometimes

#### **Together We Grow Eau Claire Monday Night Submitted by Chris J. ~~~ absent ~~~**

Donation \$ Avg Grp Size: Newcomers: They Return:

#### **Miracles Are Us Eau Claire Friday Submitted by Mike T.**

Donation \$ 20 Avg Grp Size: 45 Newcomers: They Return:

**All Day Long Eau Claire Tues. and Thurs. Submitted by Keri S.**

Donation \$ 24 Avg Grp Size:10 Newcomers: Yes They return: Yes

Bob R- donation was actually \$24.25

**Bridges to Recovery Chippewa Falls Submitted by Barb J. ~~~ absent, no report submitted ~~~**

Donation \$ Avg Grp Size: Newcomers: They return:

**Black and Blue Basic Text submitted by Mike D.**

Donation \$ 10 Avg Grp Size: 3-6 Newcomers: Yes They return: Sometimes

**Silver Lining submitted by Jessica H. ~~~~~absent~~~~~**

Donation \$ Avg Grp Size: Newcomers: They return:

**It Works submitted by Gene A/Nichole M (group secretary)**

Donation \$ 10 Avg Grp Size: 5-6 Newcomers: Yes They return: Sometimes

**15 Min. Open Forum:** (began: 11:52am ended: 12:08pm)

Mike D asked why the Sunday Arbor Place meeting is not listed on the CVA meeting list. Discussion ensued about the current policy.

**Old Business:** (began approximately: 12:08pm ended: )

Confirmation of Support for the USFA and the USSC Jeff SH – made motion to have CVA submit the confirmation as an Area. VOTE: 4 for, 0 against, 1 abstain

**Elections:** H&I Alternate – Jerry K nominated Abby S. Abby spoke to her qualifications. Bob R read the responsibilities from CVA Policies. VOTE: passed; WELCOME TO SERVICE ABBY!

Web Servant Alternate – Jeff SH nominated Mike D. Mike was not willing to accept the nomination.

**New Business:**

Motion: Abby S 2<sup>nd</sup>: Kristine L – moving October Area to Oct 8<sup>th</sup> as not to conflict with WSNAC. Vote: 5 for, 0 against, 0 abstain: Passed

Motion: Abby S 2<sup>nd</sup> Kristine L – requesting CVA to purchase \$103.60 of literature for numerous facilities. Vote: 4 for and 1 against: Passed

Motion: Jeff SH 2<sup>nd</sup> Kristine L – Revise Policy on requirement for groups to remain on CVA meeting list. Create an exception to include groups that are known to exist on CVA list. Vote: 3 for, 0 against, 2 abstain: Passed

**Key points to share with Groups**

1. *October's Area meeting will be held on October 8th beginning at 9:30am, as not to conflict with WSNAC. Meeting place TBD*
2. *The Policy chair is seeking input on when and where to hold the next Policy and Procedure Subcommittee meeting. If you did not receive the email from him, please let me know and I will forward it to you.*
3. *The PR Chair is looking for a 6ft table to use during the Recovery Event at Phoenix Park Sept 24th. Please contact Dean L via email or phone if you can help with this event or provide a 6ft table.*
4. *CVA is set and ready to host WRSC Sept 17 & 18 in Black River Falls, WI. There is a flier for this event. If your group needs info, please let me know.*

5. *The H&I Subcommittee is requesting the applications for Jackson Correctional be returned. If you need help completing your application, please contact Keri S.*
6. *There will be an Ad-hoc Subcommittee meeting for the GSR Orientation Packet Projuect this Tuesday, Sept. 6 after the 6:30pm It Works meeting at Church of Christ in Eau Claire. If you plan to attend, please let me know. There is a draft version of the Orientation Packet that will be discussed, and I would like to print copies for people to make notes on.*
7. *CVA has a new H&I Co-Chair! Welcome to service, Abby S.*
8. *CVA will now include active NA meetings on their list whether they are involved with Area or not. If you know of a functioning NA meeting that is within our geographical area that has not been included, please let me know the meetings details so that they can be added to the CVA meeting list.*
9. *The Ad-hoc Learning Day Subcommittee has set a date of October 22 for their event. They will be choosing speakers and discussion guides at their next meeting. There is a flier for this event. If your group needs info, please let me know*

### **SERVICE SAVES LIVES**

#### **Elections to be held at October ASC meeting**

**Vacant Positions:** *Co-Secretary, RCM Alternate, Web Servant Alternate, Activities, Outreach Alternate, Public Relations Alternate*

**October 2011 Area Service: VAP 10am October 8, 2011**

**November 2011 Area Service: VAP 10am November 5, 2011**

**December 2011 Area Service: VAP 10am December 3, 2011**

Motion made to close meeting: Kristine L    Seconded by: Abby S

Time: 1:03pm